

**CORK INSTITUTE OF TECHNOLOGY**  
**Bishopstown, Cork**

**GOVERNING BODY**

29 November 2018

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The meeting of the Governing Body, Cork Institute of Technology will be held on **Thursday 13 December 2018** in the **Council Room, 2<sup>nd</sup> Floor, Administration Building** at **3.00 pm**.

**AGENDA**

- \*1. Minutes of previous meeting held on Thursday 4 October 2018. (GB 1812.1 herewith).
- \*2. Digest of previous meeting held on Thursday 4 October 2018. (GBD 1812.2 herewith).
- 3. **Staff Appointments Sub-Committee:**
  - 3.1 Minutes of the Staff Appointments Sub-Committee meeting held on Friday 2 November 2018. (GB 1812.3.1 herewith).
- 4. Correspondence. (GB 1812.4 herewith).
- \*5. President's Report. (GB 1812.5 herewith).
- 6. **GB Standing Orders:**
  - 6.1 Updated Standing Orders for GB approval. (GB 1812.6.1 herewith).
  - 6.2 Consideration of the volume of GB documentation for meetings, length of GB Minutes and duration of GB meetings. (Chair to take this item).
- 7. **Reports from the Registrar & Vice President for Academic Affairs:**
  - 7.1 Report of the Academic Council meeting held on Friday 5 October 2018. (GB 1812.7.1 herewith).
  - 7.2 Report of the Academic Council meeting held on Friday 9 November 2018. (GB 1812.7.2 herewith).
- 8. **Reports from the Vice President for Finance and Administration:**
  - 8.1 Human Resources Report. (GB 1812.8.1 herewith).
  - 8.2 Unit Costing Report. (GB 1812.8.2 herewith).
  - 8.3 Winter 2018 Performance Trend Dashboard. (GB 1812.8.3 herewith).
- 9. **Report from the Vice President for External Affairs:**
  - 9.1 Report on Research, Innovation and Enterprise, Engagement, Alumni and Internationalisation. (GB 1812.9.1 herewith).
- 10. **Arts Sub-Committee:**

- 10.1 Signed Minutes of the Arts Sub-Committee meeting held on Wednesday 16 May 2018. (GB 1812.10.1 herewith).
  - 10.2 Draft Minutes of the Arts Sub-Committee meeting held on Wednesday 17 October 2018. (GB 1812.10.2 herewith).
11. **Finance Sub-Committee:**
- 11.1 Signed Minutes of the Finance Sub-Committee meeting held on Monday 24 September 2018. (GB 1812.11.1 herewith).
  - 11.2 Draft Minutes of the Finance Sub-Committee meeting held on Monday 19 November 2018. (GB 1812.11.2 herewith).
  - 11.2.3 CIT Corporate Procurement Plan 2018/19 which includes The Multi Annual Procurement Plan. (GB 1812.11.2.3 herewith).
  - 11.2.19 Consolidated Financial Statements for year ended 31 August 2017 and note on material amendments to the Draft Accounts. (GB 1812.11.2.19 herewith).
  - 11.2.20 Draft Consolidated Financial Statements for year ended 31 August 2018. (GB 1812.11.2.20 herewith).
  - 11.2.32 CIT Hospitality Policy. (GB 1812.11.2.32 herewith).
  - 11.2.34 CIT Fee Collection Policy & Procedures. (GB 1812.11.2.34 herewith).
12. **Audit & Risk Sub-Committee:**
- 12.1 Signed Minutes of the special Audit & Risk Sub-Committee meeting held on Tuesday 18 September 2018. (GB 1810.12.1 herewith).
  - 12.2 Signed Minutes of the Audit & Risk Sub-Committee meeting held on Wednesday 17 October 2018. (GB 1812.12.2 herewith).
  - 12.2.3(a) Code of Conduct for Governing Body. (GB 1812.12.2.3(a) herewith).
  - 12.2.3(b) Audit and Risk Sub-Committee Annual Report for year ended 31 August 2018. (GB 1812.2.3 (b) herewith).
  - 12.3 Draft Minutes of the Audit & Risk Sub-Committee meeting held on Thursday 22 November 2018. (GB 1812.12.3 herewith).
13. **Strategic Development Sub-Committee:**
- 13.1 Signed Minutes of the Strategic Development Sub-Committee meeting held on Thursday 28 June 2018. (GB 1812.13.1 herewith).
  - 13.2 Draft Minutes of the Strategic Development Sub-Committee meeting held on Monday 8 October 2018. (GB 1812.13.2 herewith).
14. Use of the Institute Seal. (GB 1812.14 herewith).

**\*For noting:**

*Items identified by an asterisk are items not requiring discussion unless specific issues are identified.*

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DR BARRY O'CONNOR  
PRESIDENT  
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